

WASHINGTON STATE DENTAL HYGIENE EXAMINING COMMITTEE MEETING MINUTES

MEMBERS PRESENT: Pete Fox, Public Member, Chairperson
Kathy Conrad, RDH
Joella Pyatt, RDH

STAFF PRESENT: Vicki Brown, Program Manager

OTHERS PRESENT: Colleen Gaylord, RDH, Washington State Dental Hygienists
Association
Melissa Johnson, Lobbyist, Washington State Dental Hygienists
Association

The Dental Hygiene Examining Committee met at 9:00 a.m. on Friday, August 20, 2004, at Group Health Cooperative, Conference Room C, 1009 North Center Parkway, Kennewick, WA 99336.

ITEMS ON AGENDA

OPEN SESSION – 9:00 a.m. to 12:44 p.m.

1. CALL TO ORDER

The meeting was called to order at 8:56 a.m. by Pete Fox, Public Member, Chairperson.

A. Approval of Agenda

The agenda of August 20, 2004 was approved as amended. Added to the agenda under Item 12. Other Open Session Business was the following:

- A. Memorandum from the American Association of Dental Examiners (AADE) dated August 12, 2004 regarding a National Uniform Dental and Dental Hygiene Clinical Examination.
- B. Memorandum from the Western Regional Examining Board (WREB) dated August 17, 2004 in regards to the National Uniform Dental and Dental Hygiene Clinical Examination.

B. Approval of April 23, 2004 Meeting Minutes

The minutes of April 23, 2004 were approved as presented.

C. Approval of June 7, 2004 Conference Call Meeting Minutes

The minutes of June 7, 2004 were approved as presented.

2. PROGRAM MANAGEMENT REPORT

A. Budget

Ms. Brown reviewed the Interim Operating Reports with the Committee members. The Committee was informed that the Dental Hygiene program is in good shape. The Committee asked staff to research the possibility of increasing the out-of-state trip allotments; doing a mass mailing of law books to all hygienists; or to send a survey to all hygienists to see if they are working or not. The Committee would like to prepare a letter to be sent to the Secretary, listing out the annual meetings and why it is important for a Committee member to attend these meetings.

B. Licensing and Disciplinary Statistics

The Committee was presented an update of the disciplinary statistics for the time period of April 10, 2004 to August 4, 2004. The Committee reconfirmed the importance of having a Dental Hygiene member review all disciplinary cases involving standard of care issues.

C. Meeting Notification

Staff will add the Committee members to the Dental Hygiene listserve to ensure they are notified of future rules hearings.

D. Rules Hearing Held July 6, 2004

The Committee members were updated on the status of the rules hearing held July 6, 2004. The CR-103 form is currently in the Assistant Secretary's office for review.

E. Budget Rental Car Cards

The Committee was updated on the fact that their Budget Rental Car cards were no longer valid and they were presented with information on how to use Enterprise Rent a Car now.

F. Continuing Education Audits

Ms. Brown updated the Committee on the status of the continuing education audits, the number of licensees that have not complied with the audit requests and the number that will be going forward to the Investigation Service Unit for notification.

G. Department of Health Policy on Board and Committee Pay

The Committee was presented with a copy of the Department of Health Policy on Board and Committee Pay.

H. Review of Upcoming Meeting Date

The Committee requested staff to change their meeting scheduled for October 29, 2004 to November 5, 2004. The Department sponsored meeting for Boards, Commissions and Committees is also scheduled for the October date.

3. PARTICIPANTS FOR JULY 1, 2005 TO JUNE 30, 2006 ANNUAL CONFERENCES

The Committee requested that this item be added to the November 5, 2004 meeting agenda.

4. WASHINGTON STATE DENTAL HYGIENE ASSOCIATION (WSDHA) SURVEY PREPARED BY THE UNIVERSITY OF WASHINGTON

Upon review, it was determined that this was not the survey that the Association had the University of Washington perform for them. It was noted that the Association will be in contact with the University of Washington on this survey. The Committee requested that this item be added to the November 5, 2004 meeting agenda.

5. SEATTLE CENTRAL DENTAL HYGIENE PROGRAM

Ms. Brown and Ms. Conrad updated the Committee members on the new Dental Hygiene program being started at Seattle Central Community College. This program has recently received state approval; however, they have not completed the approval process for the American Dental Association Commission on Dental Accreditation. The new program will not start until Fall of 2005.

6. CUSTOMER SERVICE CENTER ISSUES

The Washington State Dental Hygienist's Association shared information with the Committee members regarding Dental Hygiene applicants from other states. The applicants have contacted the association for information.

Following their contact with the association, the applicant may call the Department of Health (DOH) or one of the dental hygiene programs. The applicants indicate they are receiving different information from each entity they contact. Staff will follow up with the department staff to ensure the correct information is being related to the applicants.

7. ENGROSSED SUBSTITUTE SENATE BILL 6554 – ELIMINATING BARRIERS FOR LICENSURE

Staff will start the process for future rule workshops on the initial limited license.

8. REVIEW OF SUBSTANTIVELY EQUIVALENT LICENSING SURVEY

The Committee members reviewed and updated the substantively equivalent licensing survey that is sent out bi-annually from the Dental Hygiene program to all states and regional testing agencies. Staff will be sending out the finalized survey and the results will be presented to the Committee at the November 5, 2004 meeting.

9. MISCELLANEOUS REPORTS

- A.** Western Regional Examining Board (WREB) Board of Director's Meeting – Kathy Conrad, RDH

See attached report.

- B.** Western Regional Examining Board (WREB) Dental Hygiene Exam Review Committee (ERC) – Maxine Janis, RDH

This item was rescheduled to the November 5, 2004 meeting.

10. FUTURE AGENDA ITEMS

The following items will be on the November 5, 2004 agenda:

- Rules update
- University of Washington survey
- Update on the status of the possible new rule(s)
- Report on the American Association of Dental Administrators (AADA) and American Association of Dental Examiners (AADE) conferences – Joella Pyatt, RDH
 - Health Professions Quality Assurance policy regarding trip allotments
 - Update on Western Regional Examining Board (WREB) Board of Directors Emergency meeting on the national examination – Kathy Conrad, RDH

11. CONSENT AGENDA - CORRESPONDENCE

The following items and any additional correspondence received or sent is for the Committee's information. If separate discussion is desired on an item, a single motion by a committee member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion of these items

- A. Central Regional Dental Testing Service (CRDTS) Steering Committee meeting minutes from March 12, 2004
- B. Minutes from the July 14, 2004 Western Regional Examining Board (WREB) Dental Hygiene Examination Review Committee
- C. Memorandum from American Dental Association (ADA) on the 2004 technical reports for the National Board Dental and Dental Hygiene Examinations
- D. Letter from Western Regional Examining Board (WREB) dated July 23, 2004 in response to the Dental Hygiene Examining Committee's

12. OTHER OPEN SESSION BUSINESS – (For discussion only)

- A. Memorandum from the American Association of Dental Examiners (AADE) dated August 12, 2004 regarding a National Uniform Dental and Dental Hygiene Clinical Examination
- B. Memorandum from Western Regional Examining Board (WREB) dated August 17, 2004 in regards to the National Uniform Dental and Dental Hygiene Clinical Examination

12. OTHER OPEN SESSION BUSINESS (continued)

B. Continued

Staff will prepare the out-of-state travel approval for Kathy Conrad, RDH to attend the emergency meeting being held on September 18, 2004 in Phoenix, Arizona.

CLOSED SESSION – 12:50 p.m. to 1:01 p.m.

13. DRUG AND LAW EXAMINATION DEVELOPMENT REVIEW

OPEN SESSION – 1:01 p.m. to Adjournment

14. ADJOURNMENT

There being no further business before the Committee, the meeting was adjourned at 1:05 p.m. on Friday, August 20, 2004.

Respectfully Submitted By:

Approved By:

Vicki L. Brown, Program Manager

Pete Fox, Public Member, Chairperson